

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
STRATEGIC HIRE REQUEST**

6/7/18

Date

Site	Position	Justification
<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	Position Title: District Account Technician Unit/Classification: CL 36 Position #: CL-00549 FTE: 1.0 Department: District Accounting	<ol style="list-style-type: none"> 1. What will the position do? Perform a variety of complex and technical accounting duties in the preparation, maintenance and review of a large set of accounts, including district and/or campus accounting, and budgetary and fiscal records. 2. Current status of position? Filling vacancy due to promotion. 3. Strategic Staffing Rationale This position is essential to the operations of the District Accounting department, in order to provide a critical threshold of accounting support services to college staff, faculty and students, especially as we implement a new fiscal accounting system and become fiscally independent. 4. Budget Impact – Identify the following: <ol style="list-style-type: none"> a. Budget Impact: Position is included in the budget b. SmartKey and Object code: 1117001-2110 c. Fiscal Impact: <ol style="list-style-type: none"> i. Salary amount \$51,240 ii. Plus benefits d. RAF impact (check one): <ul style="list-style-type: none"> <input type="checkbox"/> Include in RAF calculation <input checked="" type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number
<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	Position Title: Campus and Parking Services Specialist Unit/Classification: CL 30 Position #: CL-00600 FTE: 3.0	<ol style="list-style-type: none"> 1. What will the position do? The position will provide vehicle and foot patrol of campus. They shall respond to calls for service such as traffic control, unlocking rooms, minor automobile assistance, safety escorts to faculty, staff and students. In addition, the CAPS specialist shall issue parking citations, observe and report acts of vandalism, thefts and unusual behavior and intrusions to buildings, property and adjacent areas to district police or local law enforcement. 2. Current status of position? Filling a vacancies due to resignations. 3. Strategic Staffing Rationale Critical threshold of educational or support services. This key service position was recently vacated by another employee.

	Department: CAPS	<p>4. Budget Impact – Identify the Following:</p> <p>a. Budget Impact: Position is included in the budget</p> <p>b. SmartKey and Object code: 1119091/1119400-2110</p> <p>c. Fiscal Impact:</p> <p>i. Salary amount \$40,584</p> <p>ii. Plus benefits</p> <p>d. RAF impact (check one):</p> <p><input type="checkbox"/> Include in RAF calculation</p> <p><input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)</p> <p><input type="checkbox"/> No impact – funded by _____ Restricted Funds</p> <p><input type="checkbox"/> No impact – funded by _____</p> <p><input type="checkbox"/> No impact – restructure within existing funds</p> <p><input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number</p>
<p><input type="checkbox"/> GC</p> <p><input type="checkbox"/> CC</p> <p><input checked="" type="checkbox"/> DS</p>	<p>Position Title: Director, Community & Workforce Development</p> <p>pending</p> <p>1 FTE</p> <p>District Services</p>	<p>1. What will the position do?</p> <ul style="list-style-type: none"> • Coordinate Districtwide efforts in workforce and economic development, contract education, and other initiatives to meet the needs of local and regional employers. • Lead the development, implementation, and evaluation of the District's high school partnership programs, including the East County Education Alliance. • Lead the development, implementation, and evaluation of the District's adult education partnership, East Region Adult Education Consortium. <p>2. Current status of position? New</p> <p>3. Strategic staffing rationale: This proposed MF-7 position, pending classification, fills a critical need for districtwide leadership of Workforce, Adult Education and High School Alliance.</p> <p>4. Budget impact – Identify the Following: This position is funded within existing District Services funds by a transfer from non-salary baseline to payroll budget.</p> <p>a. Budget Impact: Position is included in the budget</p> <p>b. SmartKey and Object code: 1111302-2140</p> <p>c. Fiscal Impact: none</p> <p>d. RAF impact (check one):</p> <p><input type="checkbox"/> Include in RAF calculation</p> <p><input type="checkbox"/> No impact – replacement (vacant one year or less)</p> <p><input type="checkbox"/> No impact – funded by _____ Restricted Funds</p> <p><input checked="" type="checkbox"/> No impact – funded by <u>existing District Services funds</u></p> <p><input type="checkbox"/> No impact – restructure within existing funds</p> <p><input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number</p>

<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	<p>Position Title: Associate Vice Chancellor- Business Services</p> <p>MG-00054</p> <p>1 FTE</p> <p>District Services</p>	<ol style="list-style-type: none"> 1. What will the position do? Directs Districtwide financial and budget controls, budget development, and financial reporting. In addition, leads District Services Business office. 2. Current status of position? The position has been open due to a resignation. 3. Strategic staffing rationale: This MF-12 position fills a critical need for audit, compliance and fiscal stability of the District. 4. Budget impact – Identify the Following: <ol style="list-style-type: none"> a. Budget Impact: Position is included in the current budget b. SmartKey and Object code: 1117501-2150 c. Fiscal Impact: <ol style="list-style-type: none"> i. Salary amount \$131,065 ii. Plus benefits d. RAF impact (check one): <ul style="list-style-type: none"> <input type="checkbox"/> Include in RAF calculation <input checked="" type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number
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